



**DEPARTMENT OF THE ARMY AND THE AIR FORCE**  
NATIONAL GUARD BUREAU  
1411 JEFFERSON DAVIS HIGHWAY  
ARLINGTON VA 22202-3231

NGB-EO-CR (690-600)

16 February 2006

MEMORANDUM FOR THE ADJUTANTS GENERAL OF ALL STATES,  
PUERTO RICO, THE U.S. VIRGIN ISLANDS, GUAM, AND THE COMMANDING  
GENERAL OF THE DISTRICT OF COLUMBIA

SUBJECT: The National Blacks In Government 28<sup>th</sup> Annual Training Conference

1. The Blacks In Government will host its 28<sup>th</sup> Annual National Training Conference from 21-25 August 2006, in New York City, New York. The conference theme is "Building Unity Through Excellence, Growth and Challenge." The conference host facilities will be the New York Hilton, 1335 Avenue of The Americas, New York City, New York 10019. Additional detailed information is available at the Blacks In Government website [www.bignet.org/ntc/index.htm](http://www.bignet.org/ntc/index.htm).
2. The BIG training conference is widely recognized as one of the most effective training experiences available to both public and private sector employees. Training is offered in a wide range of timely subjects that are informative and relevant to current trends and initiatives affecting job performance. BIG is anticipating 4,000-5,000 participants from federal, state, and local governmental agencies as well as representatives from the private sector.
3. The Department of Defense (DoD) military and civilian personnel involved in policies and programs affecting recruitment, employment and retention of African Americans are encouraged to participate. Supervisors may allow DoD personnel involved in policies and programs affecting the employment, and advancement of minorities and women to take advantage of this training conference. Examples of persons in these categories include military and civilian personnel specialists, equal opportunity advisors, equal employment opportunity specialists, and managers, personnel officials, and individuals in supervisory and managerial positions. Although selection of attendees is left to the discretion of the Components, please consider requests from DoD personnel, who may not have programmatic responsibility but who, might benefit from participating in career development and training opportunities.

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4. The National Guard Bureau will host a service specific forum on **21 August 2006, from 1300 hours -1700 hours**. Our theme will continue to be "Building Unity Through Excellence, Growth and Challenge." We are asking full participation from military, technician and civilian employees of the National Guard. The forum will be in the New York Hilton. For planning purposes please notify my POC if you plan to participate.
5. The Training Conference is a Department of Defense authorized event (See attachment) registration fees for the Blacks In Government Training Conference are reimbursable.
6. The POC for this action is Ms. Phyllis Brantley, please contact her at (703) 607-0782 or [Phyllis.Brantley@ngb.af.mil](mailto:Phyllis.Brantley@ngb.af.mil) if you have further questions.



MARY/ODOM  
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